

CHESAPEAKE COMMUNITY SERVICES BOARD  
MEETING MINUTES  
APRIL 10, 2006

**PRESENT**

Ms. Janice Hudgins, Chairperson  
Ms. Mary McQuown, Vice Chairperson  
Mr. Darin Ely  
Mr. Carl Hanbury  
Mr. Richard Losea  
Ms. Teresa Parsons  
Mr. William Pierce  
Ms. JoAnn York

**ABSENT**

Ms. Elizabeth Everett  
Ms. Catherine Jackson  
Dr. Diane Martin  
Ms. Patricia Yewcic

**STAFF PRESENT**

Patricia Beale, PACT Team  
Ms. Cheryl Collier, Mental Retardation Program Director  
Mr. George Ennels, Mental Health/Substance Abuse Program Director  
Susan Gowder, PACT Team  
Darlene Johnson, PACT Team  
Pete Kusiak, PACT Team  
Cerise Logan, PACT Team  
Mr. Hank O'Donnell, Mental Health/Substance Abuse Program Administrator  
Dr. Robert Pitsenbarger, Medical Director  
Dr. Ingrid Schmedtje  
Dr. Jeff Shelton, Mental Health/Substance Abuse Program Administrator  
Sharon Silverberg, PACT Team  
Ms. Lisa Vanlandingham, Fiscal Administrator  
Ms. Candace B. Waller, Executive Director

**GUESTS**

The Honorable Harry B. Blevins, Virginia Senate

**CALL TO ORDER**

Ms. Hudgins called the meeting to order at 5:00p.m.

**INVOCATION**

The invocation was led by Ms. McQuown.

## **APPROVAL OF REVISED AGENDA**

Ms. Waller identified the items added to the Regular Agenda portion. Ms. McQuown moved to approve the revised agenda as presented. Mr. Hanbury seconded and all present voted in favor.

## **APPROVAL OF MINUTES**

Mr. Losea made one correction to the minutes. Mr. Losea moved to approve the minutes of the March 13, 2006 meeting as corrected. Ms. McQuown seconded and all present voted in favor.

## **PUBLIC COMMENT**

The public comment period was moved to a later time in the meeting.

## **PRESENTATION – PROGRAM OF ASSERTIVE COMMUNITY TREATMENT (PACT)**

The members of the PACT team were introduced to the Board of Directors. The team has operated for 10 months serving individuals in two cities. The team presented a slide show that described some of their accomplishments.

## **CONSENT AGENDA**

- A. BOARD APPROVAL TO REVISE THE BUDGET THE FY 2006 BUDGET TO USE \$25,000 OF THE BUDGET EXCESS FROM VACANT POSITIONS FOR SUBSTANCE ABUSE RESIDENTIAL AND CASE MANAGEMENT SERVICES
- B. BOARD APPROVAL TO USE \$17,904 FROM EXCESS PERSONNEL FUNDS TO PURCHASE SOFTWARE TO MEET THE COLLECTION AND REPORTING REQUIREMENTS OF THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION (ICMA)
- C. BOARD APPROVAL TO SET APRIL 28, 2006 THROUGH MAY 29, 2006 AS THE PUBLIC COMMENT PERIOD FOR THE 2006-2007 PERFORMANCE CONTRACT
- D. BOARD APPROVAL TO EMPOWER THE CHESAPEAKE COMMUNITY SERVICES BOARD REPRESENTATIVE TO VOTE IN FAVOR OF PROPOSED VACSB BYLAW CHANGES

Mr. Losea moved to approve the Consent Agenda as presented. Mr. Pierce seconded and all present voted in favor.

## **COMMITTEE REPORT**

- A. COMMUNITY & GOVERNMENTAL RELATIONS – MARCH 13, 2006

Due to the limited response received from Council regarding the educational session, the Committee recommends the event be deferred until after the election.

## **FINANCIAL REPORT**

Ms. Vanlandingham reviewed the highlights of the financial report which contains data through the end of February 2006. She discussed purchasing deadlines established due to the end of the fiscal year, as well as the City's recent suspension of the P-cards which allowed departments to purchase small items quickly.

Ms. Waller discussed the State requirement that all direct service employees and their supervisors submit to fingerprinting and provide personal descriptive information to be forwarded through the Central Criminal Records Exchange to the Federal Bureau of Investigation (FBI) for the purpose of obtaining national criminal history record. This process has taken up to 6 months for some employees. Through the Virginia State Police we can participate in the State's Identification System (IDS) Live Scan project which will greatly expedite the process.

Mr. Losea moved to approve Ms. Waller's request to participate in the Live Scan project and use excess funds in the budget to purchase the equipment. Mr. Ely seconded and the motion passed by a vote of 7 to 1.

Mr. Pierce further moved that the Board authorize the Executive Director to expend excess funds at her discretion for necessary purchases not exceed \$25,000. Mr. Losea seconded and all present voted in favor.

## **PUBLIC COMMENT**

Virginia State Senator Harry B. Blevins addressed the board. As of this date there is no State budget. The Board discussed its concerns regarding this. The Senate and House of Delegates will reconvene the third week in April.

## **REGULAR AGENDA**

### **A. ACCEPTANCE OF DONATION**

Ms. McQuown moved to accept the donation of \$1,000 for the One Step Higher program at the Broadlawn Substance Abuse satellite office. Mr. Hanbury seconded and all present voted in favor.

### **B. REVISION TO THE FY 2006 BUDGET**

Ms. McQuown moved to revise the FY 2006 budget to reallocate \$5,000 set aside for fuel assistance and use an additional \$25,000 of the budget excess resulting from vacant positions for dental services for the persons that we serve. Ms. Parsons seconded and all present voted in favor.

Ms. McQuown moved to revise the budget to include the \$2,000 in NGRI funding. Mr. Ely seconded and all present voted in favor.

C. CHANGES IN MEDICAID WORKSHOP

Ms. Waller discussed some of the proposed changes in Medicaid and recommended the Board hold a special session to educate them on the potential impacts on the Board and the individuals we serve. Ms. McQuown moved the Board schedule an education session on Thursday May 11<sup>th</sup> at 5 pm to learn more about the pending changes and their impact on the individuals we serve. Ms. York seconded and all present voted in favor.

D. LETTER REGARDING THE PRIVATIZATION OF EASTERN STATE HOSPITAL

The proposed budget bill in the Virginia House of Delegates requires one of the four state hospitals be privatized unless the state can prove it can provide the service at the same cost or less with equal or better quality of services. A bid to privatize Eastern State Hospital had been submitted last year. Eastern State Hospital has requested from localities whether or not they support its privatization. Mr. Ely moved that the Board request the City of Chesapeake write a letter to the Chesapeake Delegation to the General Assembly in opposition to the privatization of Eastern State Hospital. Ms. McQuown seconded, Mr. Hanbury abstained, and the motion passed by a vote of 6 to 1.

E. REQUEST FROM NAMI VIRGINIA

The National Alliance for the Mentally Ill has requested a \$500 donation from each CSB for their fundraising walk. Ms. McQuown moved the Board deny NAMI's request for a \$500 donation for their walk. Mr. Hanbury seconded and all present voted in favor.

F. PUBLIC HEARINGS ON THE FY 2007 CITY BUDGET

The City will hold four public hearings on its proposed budget. Mr. Hanbury moved that Ms. McQuown represent the Board of Directors at the public hearing. Mr. Ely seconded and all present voted in favor.

**ADJOURNMENT**

There being no further business, Ms. Hudgins adjourned the meeting at 7:15 p.m.

Amy Blondell  
Office Coordinator

Dr. Diane Martin  
Board Secretary

*These minutes are subject to full Board approval.*