

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
February 11, 2008

PRESENT

Mr. Richard Losea, Chairman
Mr. Darin Ely, Vice Chairman (via telephone)
Mr. John Sulfaro, Secretary
Ms. Janice Hudgins, Member-at-Large
Mr. Jeffrey Coleman
Ms. Elizabeth Everett
Dr. Diane Martin
Dr. Toney McNair, Jr.
Mr. William Pierce
Mr. Frank Williams

ABSENT

Ms. Teresa Parsons

STAFF PRESENT

Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Rosemary Mills, Assistant Director
Mr. Hank O'Donnell, Mental Health/Substance Abuse Program Administrator
Mr. Ken Olson, MH Case Management Program Supervisor
Mr. Joe Scislowicz, Executive Director
Dr. C. Jeffrey Shelton, Mental Health/Substance Abuse Program Administrator
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Debra Waters, Quality Assurance Administrator

CALL TO ORDER

Mr. Losea called the meeting to order at 5:00 p.m.

INVOCATION

The invocation was led by Mr. George Ennels

APPROVAL OF AGENDA

One action item was added to the Regular Agenda section. Ms. Hudgins moved to approve the agenda as revised. Mr. Sulfaro seconded and all present voted in favor.

APPROVAL OF MINUTES

Mr. Sulfaro moved to approve the minutes of the January 14, 2008 meeting as presented.
Ms. Everett seconded, Mr. Pierce abstained and all others present voted in favor.

PUBLIC COMMENT

There was none.

PRESENTATION – DISCHARGE ASSISTANCE PLANNING – KEN OLSON, MENTAL HEALTH CASE MANAGEMENT PROGRAM SUPERVISOR

Ken Olson, Program Supervisor, presented information to the Board on Discharge Assistance Plans where are geared toward assisting individuals to transition from long term hospitalization back into the community. The CSB has seen an increase in the number of individuals requiring this type of assistance but no increase in the amount of funds to provide the service.

Mr. Pierce moved to amend the agenda and move item 10-D Discharge Assistance Plans and Protocols for consideration and discussion during this portion of the meeting. Mr. Sulfaro seconded and all present voted in favor.

Dr. Martin moved that the Board establish a budget set aside in the amount of \$300,000 for Discharge Assistance Planning services for fiscal year 2009.

Ms. Everett amended the motion to include that the Board approve informing the State legislature of the fact that with increased hospital discharges there are increased costs and urging them to look at the future restructuring of mental health issues in the State Assembly. Ms. Hudgins seconded, and the motion passed with a vote of 9 to 1.

CONSENT AGENDA

A. REVISION TO THE FY 2008 BUDGET

BOARD APPROVAL TO REVISE THE FISCAL YEAR 2008 BUDGET TO INCLUDE \$52,799.74 FOR THE JUVENILE SERVICES PROGRAM

B. REVISION TO THE FY 2008 SLIDING FEE SCALE

BOARD APPROVAL TO REVISE THE SLIDING FEE SCALE TO BE CONSISTENT WITH THE 2008 HHS POVERTY GUIDELINES

Ms. Hudgins moved the Board approve the Consent Agenda as presented. Mr. Sulfaro seconded and all present voted in favor.

FINANCIAL REPORT

Ms. Vanlandingham reviewed the financial report which contains data through December 31, 2007.

OLD BUSINESS

A. REPORT FROM THE VACSB LEGISLATIVE CONFERENCE – MR. PIERCE

Mr. Pierce provided a brief update on the information discussed at the VACSB Legislative Conference held in Richmond in January which included visits with the Chesapeake Delegation to the General Assembly.

REGULAR AGENDA

A. REQUEST FROM VACSB NOMINATING COMMITTEE

The Virginia Association of Community Services Boards sent a request to all CSBs for the names of CSB board members who may be interested in serving on the board of the VACSB. Ms. Hudgins moved that the Board submit the name of John Sulfaro to the VACSB Nominating Committee. Ms. Everett seconded and all present voted in favor.

B. HIV SERVICES AND FUNDING

As was previously reported to the Board, the State has decided to discontinue funding for HIV services. We have prepared a request to the State to use the funds to support a Clinician I and Clinician II position. Mr. Sulfaro moved the Board approve a request to the office of Substance Abuse Services for funding to support a Clinician I and Clinician II position and the allocation of \$6,974.94 from the CCSB budget to allow for the hiring of these two positions. Mr. Pierce seconded and all present voted in favor.

C. REVISION TO THE FY 2008 BUDGET

Mr. Sulfaro moved that the Board revise the budget to reduce \$3,000 in one-time mental retardation state general funds for Waiver start up activities. Ms. Everett seconded and all present voted in favor.

ADJOURNMENT

There being no further business, Mr. Losea adjourned the meeting at 6:00 p.m.

Amy Blondell
Office Coordinator

John Sulfaro
Board Secretary

These minutes are subject to full Board approval.