

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
FEBRUARY 9, 2009

PRESENT

Mr. Richard Losea, Chair
Darin Ely, Vice Chair
Mr. John Sulfaro, Secretary
Ms. Janice Hudgins, Member-at-Large
Mr. Jeffrey Coleman
Mrs. Peggy Crutchfield
Dr. Toney L. McNair, Jr.
Ms. Joyce Nyhaug
Mr. William Pierce
Mr. Frank Williams

ABSENT

Dr. Diane Martin
Mrs. Lillie Scott

STAFF PRESENT

Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Rosemary Mills, Assistant Director
Mr. Joe Scislowicz, Executive Director
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Debra Waters, Quality Assurance Administrator

CALL TO ORDER

Mr. Ely called the meeting to order at 5:00 p.m.

INVOCATION

The invocation was led by Dr. McNair

APPROVAL OF AGENDA

Two action items were added to the agenda. Mr. Coleman moved to approve the agenda as revised. Mr. Sulfaro seconded and all present voted in favor.

APPROVAL OF MINUTES

Ms. Nyhaug moved to approve the minutes of the January 12, 2009 meeting as presented. Mr. Sulfaro seconded, Mr. Pierce abstained and all others present voted in favor.

PUBLIC COMMENT

There was none.

CONSENT AGENDA

A. REVISION TO SLIDING FEE SCALE

ACTION ITEM: BOARD APPROVAL TO REVISE THE SHORT-TERM SLIDING FEE SCALE TO BE CONSISTENT WITH THE 2009 HEALTH AND HUMAN SERVICES POVERTY GUIDELINES

Ms. Nyhaug moved to approve the Consent Agenda as presented. Dr. McNair seconded and all present voted in favor.

At this time Mr. Losea began took over as chair of the meeting.

NEW BUSINESS

A. COMMITTEE APPOINTMENTS

Appointments of Ms. Nyhaug and Mrs. Scott to Board committees will be deferred until March.

COMMITTEE REPORT

A. ADMINISTRATION & FINANCE / PROGRAMS & SERVICES

Due to budget cuts there will be less funds to award vouchers for day services for adults with intellectual disabilities. Staff recommended the following:

1. Eliminate funding for new follow-along requests
2. Establish a set aside of \$30,000 to deal with emergency requests
3. Fully fund all requests under \$1,500
4. Fund remaining requests using the allocation methodology outlined and explained by staff

The Committee recommends the full board approve the recommendations by staff for awarding day program vouchers. All present voted in favor.

B. COMMUNITY & GOVERNMENTAL RELATIONS COMMITTEE

The Committee met to discuss the impact of potential budget cuts and the best way to communicate the impacts with both the elected officials and the individuals and families receiving services. The council liaisons will be invited to attend an informational meeting with the Board of Directors. A committee has been formed among employees to educate clients regarding advocacy.

FINANCIAL REPORT

Ms. Vanlandingham reviewed the financial report which contains data through the end of December 2008. Available excess revenue is approximately \$1.1 million.

REGULAR AGENDA / AGENCY REPORT

A. GRANT FROM THE OFFICE OF PREVENTION SERVICES

The Department of Mental Health, Mental Retardation and Substance Abuse services has invited CSBs to apply for a supplemental prevention grant of \$3,500. Ms. Hudgins moved the Board approve staff to apply for a supplement prevention grant in the amount of \$3,500. Dr. McNair seconded and all present voted in favor.

B. ANNUAL VOLUNTEER APPRECIATION LUNCHEON

The annual Volunteer Appreciation Luncheon will be held Monday April 20th at 12 noon at the Chesapeake Central Library. The CSB Volunteer Coordinator is seeking a guest speaker for the event. Any board member interested in participating was asked to contact the Executive Director.

C. RATIFICATION OF RESOLUTION ON FACILITY DOWNSIZING

The Executive Director drafted a resolution on the downsizing of Southeastern Virginia Training Center. The Executive Committee approved the resolution which requires ratification by the full board. Ms. Crutchfield moved the full Board ratify the resolution on facility downsizing. Mr. Coleman seconded and all present voted in favor.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:25 p.m.

Amy Blondell
Office Coordinator

John Sulfaro
Board Secretary

These minutes are subject to full Board approval.